







Results of Internal Audit Work

Appendix A

Internal Audit Report		Latest Update		No of updates reported to Audit Committee	Internal Audit's opinion and recommendation
Job No & Title	Assurance Level and Date	Current Assurance Level	Comments (provided by)		
07/0708 - Income Management (Housing Rents Direct Debit Payments)	 Limited 30/04/08	 Limited	<p>At its meeting on 30 June 2010, the committee resolved: <i>“That the Audit Committee request Internal Audit to track progress with systems implementations relating to the ‘Income Management (Housing Rents Direct Debit Payment)’ audit and that this be reported to the next meeting of the committee.</i></p> <p>Final testing and live implementation of Anite release 45 is now scheduled for January 2011. Successful implementation will enable the direct debits module to be operation ready for the financial year end.</p>	8	Recommendation: that the Internal Audit Manager continue to track and report on progress to the committee.
08/0753 - Williamson Park - Audit of Financial procedures	 Limited 26/11/08	 Limited	An audit of new financial management arrangements at the park is now scheduled for January 2011.	5	Recommendation: No further recommendation to Audit Committee at this stage. The results of the audit will be reported as normal.



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07/0709 - Payroll	 Limited 04/12/08	 Limited	<p>At its meeting on 30 June 2010, the committee resolved: <i>“That the Audit Committee request Internal Audit to track progress with the Payroll/HR system project and that this be reported to a future meeting of the committee.”</i></p> <p>Options are being considered for procuring a payroll and HR solution for the council through the strategic partnership currently being implemented by Lancashire County Council. Officers will be undertaking a full evaluation of the range of options available through this route.</p> <p>This will inevitably mean that the original implementation date of 1st April 2011 linked to a tendered procurement route will not be achievable.</p>	5	<p>Recommendation: that the Internal Audit Manager continues to track and report on progress to the committee.</p>

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07/0679 - Markets	 Limited 09/02/09	 Limited	<p>At its meeting on 20 January 2010, the committee resolved <i>“That Audit Committee wishes to increase the amount of non cash payments in the Charter Market, the Festival market and the Assembly Rooms, and that a report be presented to the next Audit Committee as to the progress on this policy and the areas in which it can be applied.”</i></p> <p>Work to upgrade the mast on the stone jetty to increase the network speed is expected to be completed within 4 weeks.</p> <p>Following this, the second phase of Exchequer's "cashless" project to introduce chip & pin will be rolled out to Morecambe Market, coupled with the discontinuation of Securicor collections.</p> <p>The network connection for Lancaster Market is also being upgraded with the aim of issuing chip & pin devices. Mobile pdq devices will have be ordered for the street market/Assembly Rooms.</p> <p>If the network upgrade at Lancaster does not solve the speed problem for chip & pin use we will have to arrange for pdqs to be made available.</p> <p>As part of this roll out we would also expect Lancaster Market to start banking at the post office in line with other services and discontinue with Securicor.</p>	4	<p>Recommendation: There is no further recommendation to Audit Committee at this stage.</p>